Request Rhode Island Recognition of Out-of-State Apprentice Registration

Apprenticeship Sponsors registered with the US Office of Apprenticeship or another State Apprenticeship Agency may seek reciprocal approval from DLT so their apprentices may perform on-the-job learning hours in Rhode Island. This is essential to work in Rhode Island as an apprentice. Sponsors seeking reciprocal approval must meet Rhode Island wage and hour provisions and apprentice ratio standards.

DLT requires the following items submitted together to process your application. You may submit as one email including all attachments. Scanned copies of documents are acceptable. Incomplete submissions will be returned for you to complete.

Full Name of Apprentice (as it appears on the Apprenticeship Agreement) First Middle Last

Sponsor

Occuption

1. EVIDENCE of APPRENTICE REGISTRATION. Please Choose 1:

☐ Apprentice’s registration RAPIDS Number _______________________

☐ Copy of the signed Apprenticeship Agreement along with evidence dated within the year that the apprentice is still registered, such an apprenticeship card, renewal, or verification from the Registration Agency.

2. PHOTO ID. Driver’s license or other valid government-issued photo identification.

3. EVIDENCE THAT SPONSOR CAN MEET REQUIRED RATIO on the JOB in RHODE ISLAND

Company Ratio Sheet is attached. This lists employees with RI licenses, or for non-licensed trades a list of employees paid as journeymen in the trade, demonstrating the company meets RI ratio guidelines for the project where On-the-Job Learning will occur.
https://dlt.ri.gov/forms/#apprenticeship

4. EVIDENCE THAT SPONSOR MEETS RHODE ISLAND WAGE REQUIREMENTS

Demonstrate journeymen wage and apprentice wage comply with all Rhode Island Labor Laws.

Link to prevailing wage schedules: https://wdolhome.sam.gov/

!! Reciprocal approval is valid for up to one year and can be renewed. There is no fee. The recognition is only valid while the individual remains registered as an apprentice. Apprentices in the licensed building trades will receive a Rhode Island Apprenticeship Card.

REGISTRATION AGENCY APPROVAL

Signature ____________________________ Date ____________________________

Contact Us

Apprenticeship Office

dlt.apprenticeship@dlt.ri.gov
www.dlt.ri.gov/apprenticeship
voice (401) 462-8536
fax (401) 462-8528

Center General Complex, Bldg 70
1511 Pontiac Avenue
PO Box 20247
Cranston, RI 02920-0943

DLT is an equal opportunity employer/program - auxiliary aids and services available upon request. TTY via RI Relay: 711

June 2021