

# Addendum 1

## RFP #CEP-2022-01

### 'DLT – Community Engagement Partners'

## Please note the following modifications to the RFP:

Any red text color is new language that has been added to the RFP.

Any strike through text is language that is being taken out of the RFP and no longer used.

### III. Submission Information

#### B. How to Apply and Submission Requirements

Proposals must be submitted by email to [pauline.abetti@dlt.ri.gov](mailto:pauline.abetti@dlt.ri.gov) by the deadline with all of the required documents. Those documents are: completed application questions, ~~Taxation Letter~~ **Certificate** of Good Standing, a signed fiscal agent assurances form, and a copy of the applicant's W-9 Taxation Form.

#### D. Additional Attachments

Applicants should also include:

- ~~Taxation Letter~~ **Certificate of Good Standing**: The applicant must submit a current ~~Letter~~ **Certificate** of Good Standing from the ~~state Division of Taxation~~ **RI Department of State**. If this letter is not available in time for proposal submission, the applicant may submit proof of request. More information can be viewed at: <https://tax.ri.gov/tax-sections/compliance-collections/letter-good-standing-logs> <https://www.sos.ri.gov/divisions/business-services/order-certificates>
- **Fiscal Agent Assurances Form**: See Appendix B for the required form. This form is signed by the applicant to affirm that they will comply with all applicable regulations, policies, guidelines, and requirements of the RIDLT and the State of Rhode Island and have the fiscal capacity to administer the grant.
- **Copy of Applicant W-9 Taxation Form**: Downloadable from this [link](#).
- **Resume** of nominated spokesperson (optional)